



WORCESTER NORTON SHOOTING CLUB
Norton Barracks Brockhill Lane Norton Worcester WR5 2PP
Affiliated to: NRA UKPSA MLAGB CPSA - West Mercia RFD
Web site : www.worcs-shooting.co.uk

Issued - APRIL 2004. Adopted on the third day of April 2005.

SHOOTING CLUB - GENERAL RULES

Introduction.

The rules laid out in this document are subject to the Home Office Firearms Act(s) & Anti-Social Behaviour Act of 2004 together with any further legislative changes that may take place after above publication date.

MEMBERS ARE REQUIRED TO ABIDE BY THESE RULES, WHICH SHOULD BE READ IN CONJUNCTION WITH CLUB RANGE SAFETY RULES, THE CONSTITUTION & ARTICLES OF MEMORANDUM OF THE WORCESTER NORTON SPORTS CLUB LIMITED. REFERENCE TO SHOOTING CLUB GENERAL RULES SHOULD BE USED IN CASES OF DOUBT WHEN USING THE RANGE FACILITIES.

Copies of the Constitution and Articles of Memorandum and Association are displayed in the Tea Hut and Main Clubhouse for viewing purposes — PLEASE DO NOT REMOVE.



General Rules.

1. All shooting must be in accordance with the Range Safety Rules & Procedures.
2. Membership of Worcester Norton Shooting Club / Worcester Norton Sports Club Limited is open to all regardless of age, sex, religion or disability.
3. All prospective members prior to any probationary periods will be subject to initial Police vetting.
4. Persons new to Shooting Sports who do not hold any forms of Firearms Certification are required by Law to serve an unspecified amount of Probationary Training Attendance's.
5. These have been set by the Committee as being not less than 10 weeks attendance's to be done on a Sunday morning under the Supervision of the Chief Range Officer (CRO) or Range Officer (RO)(See Competitions and Military Range Use) or as may be designated by CRO.

Persons already in Possession of a Firearms Certificate for whatever purposes may serve a Probationary period as instructed by the CRO/RO in order to achieve safety in their use of the facility.
This will of course vary with the individuals type of experience, but will be not less than 4 weeks.
6. Range opening times are weekdays Monday through to Saturday 9.00 am to Dusk or 9pm whichever is earlier. Organised competitions must cease at 9.00pm. — Shooting outside of the permitted times can be only with Committee agreement.
7. The shooting of any animals or birds on or about the ranges or flying above the complex is strictly prohibited.
8. Sunday Club Morning commences from **9.00am to 2.00pm** when all shooting ceases prompt.
9. A period of 20 minutes cease-fire will be observed on Remembrance Sunday from 10.50 am to 11.10am. to allow local Churches to observe their silence in respect — without noise from the Norton Ranges. The Club observes 2 minutes silence at 11.00 am prompt
10. The Ranges are **closed on Christmas Day.**
11. Boxing Day is regarded as a Club Sunday for casual shooting — buffet usually provided — free of charge.



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12. Members wishing to serve as Range Officers must have completed a minimum of 12 months as a Full Club Member.

13. Junior age limit is 13 years to 18 years (or 21 if in Full time education) although in the case of full member's children it starts at 12 years of age.

14. The use of firearms by juniors is limited to their physical capability in handling such firearms as will be determined and enforced by the Chief Range Officer.

15. Under 14 year olds may only shoot on any range while under the supervision of an adult member of the club or R/O.

RECORDS OF ATTENDANCE.



16. Attendance Record sheets are kept in a filing cabinet to the left of the flag store on entry. It is a Club requirement that these are completed on each and every visit.

16a). The Range Register for all users is located in a folder on top of the same filing cabinet. With the exception of Sunday as a Club Shooting Day each user must sign the time of arrival and departure for each visit.

16b). Should members not shoot or fail to keep the records, good reason to keep firearms may be called into question on renewal of FAC.

ACCESS AND PARKING.



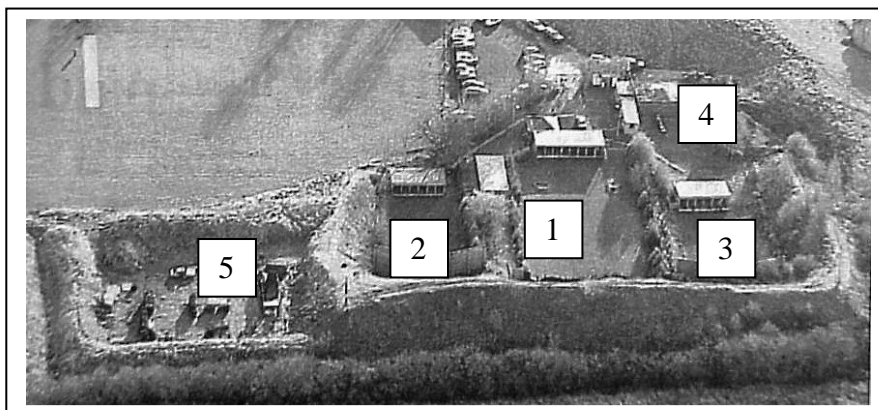
17. All combination locks when opened in any areas of the Club must be left as closed on the hasps or staples on the doors or gates and the digits scrambled to prevent the theft of same or the gaining of the codes by Local Children.

Members using the Car Park areas are requested to park in a considerate manner to maximise spaces available leaving access for emergency vehicles along the drive way and into the main gates.

18. Parking in the short driveway outside the Tea Hut is prohibited -- this is for emergency vehicle purposes only. For persons working on site and for loading or unloading please use the green area outside the toilet cabin leaving the drive clear.

RANGE SITE MAP

- 1: FREEMAN
- 2: CHARLEMONT
- 3: FARRINGTON
- 4: HESTON Air Range
- 5: Shot Gun Pit





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19. On ALL Ranges the use of any ground based targets forward of the firing point is strictly PROHIBITED due to possible ricochets.
The same factor applies for Chronographs being used forward of the firing points on any range.

EYES AND EARS.



20. Hearing and eye protection is supplied by the Club to all new prospective probationary members and is requested that it is to be worn by all members.

21. Eye protection is mandatory for Juniors using the Airgun Ranges both indoor and outdoor.

22. The Club will not be held liable should accidents occur when such eye and ear protection has not been used.

23. Members reliant on their own protection or wearing spectacles should ensure they have Shatterproof lenses.



AIR GUN RANGES - Indoor & Heston

A) THE INDOOR AIR GUN RANGE IS SITUATED ON THE END OF THE CLUBHOUSE TO THE LEFT OF THE DRIVE ON ENTRY FROM BROCKHILL LANE.

ACCESS DOOR IS FACING THE DRIVEWAY AND RANGES AND THE COMBINATION NUMBER CAN BE OBTAINED FROM THE HON SEC, CHAIRMAN & COMMITTEE MEMBERS JOHN LANNIE & JOHN TANSELL.

MEMBERS ASKING FOR THE ACCESS NUMBER ARE REQUIRED TO GIVE THEIR NAMES AND M/SHIP NO'S. — A LOGBOOK OF ATTENDANCE IS INSIDE LOCATED ON THE LEFT HAND SIDE RIFLE RACK. ALL THOSE SHOOTING FOR INSURANCE COVER TO BE ACTIVATED MUST FILL THIS IN.

FOR HANDLING AND FIRING PURPOSES ALL AIR GUNS ARE REGARDED AS FIREARMS AND THEREFORE THE CLUBS RANGE SAFETY RULES WILL APPLY.

UNDER 14 YEAR OLDS MAY ONLY SHOOT WHILE SUPERVISED BY AN ADULT MEMBER OF THE CLUB OR R/O.

24. The use of Airguns in the Indoor Range is specifically restricted to .177 calibre on the free Standing Bell Targets — 0.22 can be used on the static paper target frames.

25. The use of airsoft or plastic ball or steel ball firing guns is prohibited in the Indoor Range due to incidence of ricochets

26. During the Summertime Friday evening Air Gun shooting is available on the Charlemont Range, in addition to Heston Range.



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27. On leaving the indoor Air Gun range Members MUST ensure the Bell Targets are left unsprung -- all lights and target lamps off-- TV and Video off—— wall fan off—outside Night light LEFT ON as indicated on wall switch by television——and all doors secured.

B) HESTON OUTDOOR AIR GUN RANGE.

THIS RANGE MAY BE USED BY FULL MEMBERS OF THE CLUB ON THE SAME BASIS AS THE EXISTING RANGES AND IN ACCORDANCE WITH THE CLUBS RANGE & SAFETY RULES.

ALL FLAGS MUST BE FLOWN WHEN THE HESTON RANGE IS IN USE.

THIS MEANS OF COURSE ACCESS IS RESTRICTED TO AIRGUN MEMBERS ONLY UNLESS A FULL CLUB MEMBER IS IN ATTENDANCE TO RAISE THE FLAGS AND OPEN THE RANGE.

JUNIORS MAY ONLY SHOOT WHEN SUPERVISED BY AN ADULT MEMBER OF THE CLUB OR AN R/O.

28. All shooting on this range will be treated the same as Section (1) Firearms the Clubs Range Safety Rules apply in handling and firing details.

29. No guns above the Legal Limit of 12ft lbs. are permitted to be used on the Heston Range — They revert to being used on the Clubs main 3 Ranges. Specific Membership for Air gun only shooting is available.

30. No other firearms of any type are permitted to be used on the Heston Range.

31. No ground based targets are permitted forward of the fixed target positions or targets mounted high up on the backstop wall which may cause overshoot into the housing estate behind.

32. Members leaving the Heston Range must ensure all targets are returned to the firing point —— shutters and door left secure — Range left clean and tidy for the next user.

COMPETITION SHOOTING.



33. On the first Saturday of each Month the outdoor Ranges of Farrington — Freeman ——Charlemont and the Shotgun Pit are reserved for organised Competition Shooting — in the absence of such events taking place the Ranges revert back to regular usage.

Some Comps and Disciplines may use Rules and Procedures as outlined by the parent Associations relevant to the comp being shot such as — The National Rifle Association (NRA) the United Kingdom Practical Shooting Association (UKPSA) the Muzzle Loaders Association of Great Britain (MLAGB),

All competitors must be familiar with what Rules and Procedures are in force before taking part.

Probationers may take part in these Sat Comps under supervision and a maximum amount of 5 attendances in Saturday Competitions will count on the Probationary form.

34. The use of Full Metal Jacketed ammunition (FMJ) on skittles is strictly prohibited the comp organiser will instruct all as to ammunition requirements in competitions.



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35. Any full Adult member of the Club may apply to the Committee to hold or run a comp for others to take part in -- Committee will need to be satisfied that sufficient Human Resources are available for such competitions to be run safely and to be properly organised.

36. In the case of entrance fees paid to cover awards or trophies a list of names must be kept. Monies and expenditure are recorded and sent to the Hon Treasurer following the Comp.
No members are allowed to run events for personal financial gains on the Norton Ranges.

37. On the last Sunday of each month the Presidents Cup -22 Precision Target Comp is run on the Freeman Range 5 target points are reserved for this discipline to take place.

MILITARY RANGES.



38. The Club assigns itself to a Military Licence to use the Tyddesley Wood 600 yard Range near Pershore Worcestershire. Dates are requested once a month throughout the year - subject to availability.
Dates are displayed on the Tea Hut notice Board.

Specific Standing Orders are in force for the use of this range — and apart from the resident Military employed Range Officer only Club R/Os who hold the NRA Range Officers qualification can operate this range on behalf of the members __ names of these can be given by the Hon Sec if required.

39. Probationary Members may attend these range disciplines, which will count towards Probationary Attendance. The availability of Club guns to shoot must be arranged with the Clubs Armourer who can authorise any Committee member to transport such guns and ammo to the location and to be returned to the Clubs security after use.

SHOTGUN PIT.



40. All range flags must be flown prior to use. (The 3 Main Flags plus Shot Gun Pit Flag)
Shot sizes of cartridges used are specifically limited to nothing larger than No 6 shot — No bullet or ball-firing firearm (Large Calibre's Single Shot) of any description are allowed to be used in the shotgun pit.

All targets must be ground based or at the base of the banks - or as instructed by the Competitions Organiser.

No targets must be placed on the right hand flank bank facing towards Brockhill Lane and the 4 large detached homes.

CLAY PIGEON SHOOTING.



40. This only exists by permission of the landowner of the fields behind the Shotgun Pit in allowing 300 yards of meadows to be used as the required shot fall out area.



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All range flags must be flown — and when raising flags observation as far as is reasonably practical must be visually made of the fall out areas to ensure children — field workers or animals are not present.

Members have no authority to order persons out of these areas — and shooting may only commence when the area is clear.

Failure to observe the above could close down the Clays or worse cause someone personal injury.

Two cottages at the end of the Brockhill Lane come close to the right hand arc of fire -
TAKE DUE CARE.

41. A small clay trap is kept in the target stores for members casual use — members will need to supply their own clays.



BLACKPOWDER SHOOTING.

42. Range Safety rules apply in all respects.

No smoking is permitted on the firing points during loading and firing procedures.

Any spillage or build up of Blackpowder on the point must be hosed down using the hose reel located in the right hand corner of the flag store (Health & Safety Requirement)

Carefully run out the hose to the required location -- snap on to the tap short quick release end of pipe — turn on lower stopcock and higher water tap — return all carefully after use.

TEA HUT & TOILETS.



43. All are available for members to use during the week using the standard range entrance

Lock combination No. as main gate, all combo locks when opened must be re closed on the door or frame hasps and staples and must have the digits scrambled to prevent access to the code by prying persons about the complex.

Electrical equipment in the Tea Hut must when use has finished be left as indicated on the sockets it is essential the fridge freezer is not turned off.

Member using the facility will be expected to supply their own foods and drinks

Tea Hut must be left clean and tidy for the next user — it is a Registered facility with the Environmental Health Authority and liable for any inspection.



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RANGE USE BY POLICE & MILITARY.



44. POLICE & MILITARY Range users will be shooting to their own Codes of Practice and Safety Rules. It is an agreed rule that if Members turn up to shoot they must make one range available for you, as a member, to use. A polite request to do so should be made if they are using more than two ranges. Observations of Police & Military users should not be made unless requested by them to join in.



CLUB ARMOURY.

45. A members storage safe is available in the armoury where members on holiday or moving house or whatever may store their firearms and ammo's free of charge — a form of the details will be filled in and faxed to the relevant Police Force Area — this is a temporary store facility only.

Homeloaded ammunition as sold by the Club cannot be sold — given — or passed on to any Person or Club or Society outside of the Club (Insurance Requirements) it is for members use only.

CLUB SHOP & RFD



46. The club shop is designed to buy and sell on behalf of the membership – and to supply Members with related goods and equipment --- it cannot deal with the General Public or non-members.

The club is also a Registered Firearms Dealership.

Members who wish to sell and have items displayed can do so by arrangement with the two shopkeepers – in the event of an item is sold a 5% donation is deducted from the sale which goes to Club funds as does all sales or profits.

In the case of a member who may be themselves an RFD a 10% sales donation applies.

Items left for sale are acceptable only at the responsibility of the individual concerned.

Many members have donated items to the shop for sales --- all proceeds go to the club account.

Members can deal personally and privately between themselves and can also advertise wares for sale on the Clubs notice boards – for security purposes it is advised to give only a singular first name and phone number. No persons are allowed to act as a General trader to the membership unless a Licence to do so has been granted by the Board of Directors of the Worcester Norton Sports Club Limited.

The shop and its RFD is the sole trader permitted on site.



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CLUB HOUSE AND SOCIAL

47. The cricket section and its committee are responsible for the running of the clubhouse.

This is a fully licensed facility in all respects including use of the gaming machines.

Full membership to the Shooting Club also gives members and families (wives and children) social membership to the clubhouses – there are no restrictions on the ages of children allowed in.

48. Use of the Clubhouse for members to hold a private family function or party such as Birthday Parties or receptions are free of charge.

49. In the event of a member wishing to entertain business or Company Employees in the form of a Corporate event where fee paying may be required a donation or fee to the Cricket or Shooting Sections may be required (Ranges or Clubhouse hiring).

Applications to use the Clubhouse must be made to the Cricket section and when agreed must be entered into the Clubs diary kept behind the bar ---- Diary entries are critical to the running of the functions.

CLUBS INSURANCE

50. The Shooting Club holds two insurance policies – one is the standard National Rifle Association Policy as used by nearly all Clubs in the UK – this policy is a requirement before any Licenses or Approvals from the Military or Home Office can be granted.

Public Liability cover is the main issue and it also covers loss or theft or damage to members Firearms or equipment or any UK ranges – and personal related items.

Enquiries or pending claims must in the first instance be sent to the Shooting Club Hon. Secretary.

A secondary Policy which is the Sports Clubs main insurers also exists apart from Public Liability. This also covers repairs and damage to the range main structures such as firing points --- armoury, tea huts and toilets – no structures forward of the firing points are insurable. All references or enquiries to this policy must be sent to the Company Secretary Worcester Norton Sports Club Limited.



RANGE MAINTENANCE

51. Members are requested to assist Range Maintenance whenever possible. Critical areas maintained are the conditions and cleanliness of the sandbunkers a factor that could close the club when becoming unsatisfactory.

Such maintenance tasks when completed must be recorded in the Maintenance Log Book located inside the flag store. This will be viewed during Military Safety Inspections.

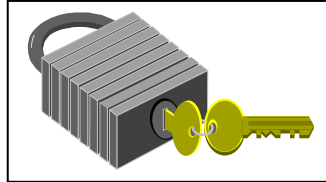


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Members wishing to do some maintenance should firstly contact Maintenance Officer to discuss their intentions.

Organised maintenance evenings are held on Wednesday nights during the summertime light evenings and on Sunday morning are may be requested.

52. In the event of standards failing the range WILL BE CLOSED on a Sunday morning until matters are rectified to ensure the safety of all users.



SECURITY

53. Towards the close of any shooting period (Range Closing Time) those members on or about the ranges must establish who is going to be the last person or persons to return all flags to store and secure all buildings and gates.

HEALTH & SAFETY GENERAL

54. THE CLUBS EMERGENCY RED TELEPHONE IS SITUATED ON THE LEFT HAND WALL TO THE SIDE OF THE ENTRANCE DOOR IN THE FLAG STORES.

THIS WILL DIAL OUT ONLY ON EMERGENCY SERVICES 999.

A phone/fax is in the club shop and may be used by members when the shop is open – no charge is made -- - but common sense in use is expected.

First Aid Kits are located in the Flag Store – Tea hut – Indoor range – club shop.

Eye Wash stations are located in the Flag Store – tea hut.

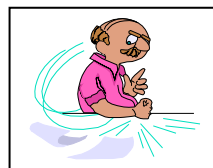
Fire Extinguishers are located in the Flag Stores – Tea hut – Indoor range – club shop.

An accident book is kept in the Flag stores and needs to be filled in should the need arise such recorded information is kept so as to prevent access to same by an unauthorised persons.

A location directive notice is affixed on all ranges.

55. Any usage of the above items must be reported immediately to the Shooting Club Hon. Secretary or Chairman.

GRIEVANCE & DISCIPLINARY MATTERS



56. During RANGE OPERATIONAL PROCEDURES problems arising, complaints or the breaking of the clubs safety rules will be dealt with by the Clubs R/Os --- using tact and diplomacy – and allowance for newcomers natural nervousness or bad habits.

57. Should matters not be resolved then the CRO/RO may intervene and instruct accordingly if matters still fail to be resolved or are thought to be on going – repetitive – or seen as a continuous problem area then the CRO/RO may refer the problem to the Shooting Committee.

A Range Officer at any time should the need arise in serious safety related circumstances invoke the use of Range Safety Rule 16 (Removal from Firing Point).



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A meeting will be held with all parties relevant to the problem or complaint to resolve matters. The committee may suspend or take further disciplinary measures if required.

58. For matters outside of Range Operational Procedures Grievances or Complaints must be sent to the Hon. Secretary or Chairman in writing prior to committee discussion.
59. Any other Grievances or Complaints outside of the Shooting Clubs boundaries (Sports Club) must be sent to the Company Secretary of the Sports Club Limited – this will be heard by the Board of Directors of the company Limited – The Shooting Clubs Chairman – Hon. Secretary and Hon. Treasurer are registered Company Directors of the Company Limited – three others are Cricket members. Worcester Norton Shooting Club is part of Worcester Norton Sports Club Limited.

I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY THE RULES AS STATED IN THIS DOCUMENT AND WILL IF IN DOUBT REFERE TO SAME FOR GUIDANCE WHEN USING THE WORCESTER NOTON RANGE FACILITIES.

THIS ACKNOWLEDGESMENT SLIP WILL BE RETAINED ON YOUR CLUB RECORDS.

SIGNED MEMBERSHIP NO

NAME (Print)

Worcester Norton Shooting Club (Worcester Norton Sports Club Limited)
Operates within the scope of the Data Protection Act.